



EI Caspian Public University
Caspian International School of Medicine

Approved by
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Regulations on the Student Council
of the Caspian International School of Medicine

1. General provisions

1.1. Student Council of the Caspian International School of Medicine, (hereinafter referred to as the Student Council of the CISM) is a permanent representative collegial body of the student self-government of the CISM, whose activities are aimed at ensuring the realization of the rights of students to participate in the management of the educational process, solving important issues of student life, developing their social activity, supporting and implementing social initiatives.

1.2. The Student Council of the CISM is not a legal entity, does not have an independent balance sheet, its own accounts, cannot acquire property and non-property rights and obligations on its own behalf.

1.3. In its activities, the Student Council is guided by the academic policy of the CPU, the Regulations on the CISM, this Regulation and other local regulations of the CISM.

1.4. The Student Council of the CISM operates on the basis of the principles of voluntariness, transparency and equality of participants.

2. Goals and objectives of the CISM Student Council

2.1. The main objectives of the activities of the Student Council of the CISM are:

- ensuring the realization of the rights of students to participate in the management of the CISM, the assessment of the quality of the educational process;
- development and support of socially significant student initiatives of the School;
- preservation and development of student traditions, formation of civic culture; active citizenship of students, promotion of their social maturity, independence, ability to self-organization and self-development;
- assistance in organizing the activities of student organizations of the School;
- development of general cultural competencies of students.

2.2. To achieve these goals, the Student Council of the CISM performs the following functions-

- develops proposals on the main directions of educational and extracurricular activities of the CISM and mechanisms for their implementation, taking into account the problems of students by analyzing their current needs in the educational, scientific, cultural, social, organizational and household spheres;
- represents the opinion of students when adopting local regulations affecting their rights and legitimate interests;
- provides assistance in solving issues and analyzing problems affecting the interests of students, finding ways and methods to solve them;
- provides assistance to the management of the CISM in solving issues affecting the interests of students, in organizing the educational process;
- participates in the formation of civic culture, an active civic position of students of CISM;
- promotes the preservation and development of values and traditions of mutual respect between students and employees of the CISM ;
- promotes the development and realization of personal and professional qualities of students of the CISM ;
- organizes the participation of students in the scientific and innovative activities of the CISM;
- organizes recreation and leisure of students, holding cultural events;
- participates in the development of a system of encouraging students of the CISM for achievements in various fields of academic and extracurricular activities, including for active participation in the activities of the Student Council of the CISM, scientific and social life of the CISM;

- contributes to the strengthening of discipline in the academic buildings and dormitories of the CISM ;
- promotes the development of interuniversity, interregional and international relations with student, youth and other public associations; strengthens ties with the student councils of the branches of the CISM;
- participates in disciplinary commissions.

3. Powers of the KMSM Student Council

3.1. The Student Council of the CISM has the right:

- make suggestions on improving local regulations affecting the interests of students;
- to send representatives to participate in the consideration of issues related to violations by students of academic discipline and internal regulations of students;
- to participate in the development of a system of incentives for students for achievements in various fields of academic and extracurricular activities, including those who actively participate in the activities of the student council, the scientific and social life of the CISM;
- to request and receive from the relevant officials, in accordance with the established procedure, the information necessary for the activities of the student council;
- take part in the planning, preparation and conduct of extracurricular activities of the CISM;
- in cases of violation and restriction of the rights and freedoms of students, as well as the rights of the Student Council of the CISM, to make proposals to the leadership on taking measures to restore violated rights and apply disciplinary measures to the perpetrators.

3.2. The Student Council of the CISM is obliged to:

- timely consider all applications and applications of students entering the student council;
- to carry out work in accordance with this Regulation and the work plan of the Student Council of the CISM for the academic year;
- support socially significant initiatives of students;
- to promote the creation of necessary social and living conditions, as well as conditions for study and recreation of students;
- represent the interests of students before the relevant officials and structural units in accordance with the established procedure;
- inform authorized officials and structural units about their activities and their results.

4. The procedure for the formation of the Student Council of the CISM and the bodies of the Student Council

4.1. The Student Council of the CISM is created at the general meeting of students of the CISM with the presence of at least half of the students at the meeting, by voting for student candidates for members of the Student Council. The quantitative composition of the student council is determined based on an equal number of representatives from each course. The chairmen of student clubs are also included in the Student Council of the KMSM.

4.2. The elections to the Student Council are direct and open. All students of the relevant department have the right to participate in the elections.

4.3. A student who has been disciplined or is on academic leave does not have the right to be elected to the Student Council of the CISM.

4.4. Elections are held every year, during the first semester of the academic year until December 1 or during the second semester of the academic year until March 1.

4.5. The initiative to hold early elections belongs to at least 2/3 of the students of the department (see clause 4.1.).

4.6. The date of the early elections is determined by the head of the relevant department.

4.7. Early elections are also held in case of early termination of the powers of a member of the Student Council.

4.8. The Chairman of the Student Council, the deputy chairman of the Student Council, the executive secretary of the Student Council are elected at the first meeting after the formation of the Student Council by a simple majority of the votes of the members present (at least 2/3 of the total number) of the Student Council for a period of two years, but not more than two terms for the entire period of study. The date of the first meeting after the formation of the student council is determined by the deputy director in charge of the activities of student self-government bodies. The chairman of the Student Council may be re-elected ahead of time.

4.9. The Student Council has the right to hold early elections of its leadership. The decision on early elections is made by a majority vote of the total number of members of the student Council.

4.10. The composition of the Student Council and its leadership are approved by the order of the deputy director in charge of the activities of student self-government bodies, on the basis of the relevant protocols.

4.12. Representatives of the management of the KMSHM are entitled to attend the meetings of the Student Council of the KMSHM.

4.13. Chairman of the Student Council:

- presides over the meetings of the student council and submits the draft agenda of the meetings of the student Council;

- monitors the implementation of decisions of the student council;

- organizes the implementation of decisions on behalf of the student council;

- approves the minutes of the student council meetings;

- informs the student council about its activities at least once a month;

- annually informs students about the activities of the student council;

- performs other functions within the limits of the powers granted to him.

4.14. In the absence of the chairman of the Student Council, his functions are performed by the deputy chairman of the Student Council.

4.15. The Executive Secretary of the Student Council:

- informs the members of the Student Council about the date, time, venue and agenda of the Student Council meeting;

- keeps minutes of student council meetings;

- maintains an archive of student council documents;

4.16. The Chairman, the Deputy chairman of the Student Council, the chairmen of student clubs and the secretary form the presidium of the Student Council.

4.17. The Student Council, if necessary, forms and approves the composition of commissions (committees, working groups, etc.), which may include, along with members of the Student Council of the CISM, also other students of the CISM.

5. Rights, duties and early termination of powers of a member of the Student Council of the CISM.

5.1. A member of the Student Council of the CISM has the right:

- take part in general meetings and attend meetings of the presidium with the right of advisory vote;

- to elect and be elected to the presidium of the student council;

- make suggestions to the activities of any student council bodies;

- receive information about the activities of the student council and the presidium;

- take part in student council events.

5.2. A member of the Student Council of the CISM is obliged to:

- comply with the academic policy of the university, the charter, the internal regulations of the students of the CISM, this regulation, other local regulations of the CISM ;

- participate in the activities of the student council;

- implement decisions made at student council meetings;

- to promote the authority of the student council;

- take part in general meetings of the student council.

5.3. A member of the Student Council of the CISM who has received a disciplinary penalty is temporarily suspended from work until the end of the disciplinary penalty.

5.4. A member of the Student Council of the CISM, who is on academic leave, is temporarily suspended from work until he leaves the academic leave.

5.5. The powers of a Student Council member may be terminated prematurely at his own request, as well as in cases of his recall or exclusion from the Student Council members.

5.6. A member of the Student Council has the right to terminate his/her powers prematurely by a voluntary written statement or by an oral statement at a meeting of the Student Council included in the minutes of the meeting.

5.7. A member may be expelled from the Student Council at the initiative of the Student Council. The initiative to expel a member is put forward by the chairman or a group of members of at least three people at a meeting of the student Council and approved by a majority of votes from among all members of the Student Council.

5.8. The grounds for putting forward an initiative to expel a member of the Student Council are:

- systematic absence from meetings of the Student Council for two months;
- systematic refusal to implement the activities carried out by the student council.

5.9. The early termination of the powers of a member of the Student Council is announced by the order of the Student Council. The date of election of a new representative is determined by the head of the relevant structural unit. Elections are held in accordance with the order of formation of the student council.

6. Interaction of the Student Council of the CISM with the structural divisions of the CISM

6.1. The Student Council of the CISM interacts with officials and structural units of the CISM on the principles of equality, mutual understanding, cooperation and responsibility.

6.2. The Student Council provides reports on the results of activities at the request of the Council of the CISM or the guidance of the CISM.

6.3. Proposals and recommendations of the Student Council are considered in accordance with the established procedure by the management of the CISM.

6.4. Representatives of the structural divisions of the CISM may attend meetings of the Student Council.

6.5. The Chairman of the Student Council of the CISM and one of his deputies, as representatives of the students, are recommended for election to the Board of the CISM.

7. Other provisions

7.1. The activity of the Student Council may be terminated prematurely by the decision of the Academic Council of the CISM.

7.2. The CISM bears the expenses necessary to ensure the activities of the Student Council of the CISM.

7.3. In order to ensure the activities of the CISM, the Student Council is provided with premises (office), communications equipment, office equipment and other necessary materials, facilities and equipment for free use.